The Salem Township Board of Trustees met on February 10, 2026 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustees Ralph Blanton was present. Mrs. Ramsey led all those present in the pledge to the flag.

Meeting Minutes:

- The trustees read the minutes from the January 13, 2026 meeting. Mrs. Ramsey made a motion to approve the minutes. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – absent

Fire Department - Chief Moenster reported:

- Stand out Run – Home Birth. Our crew did an excellent job. Reported that baby is doing well
- Annual Fish Fry will be held on Friday March 27
- Busy with Mutual aid on fires
- Memorial for Chief Fred LaFollette will be held here at the Fire house on Saturday March 21 at 11:00am
- Received resignation from part-time FF/EMT James Herzner. He has been with us since 2017. Mrs. Ramsey made a motion to accept resignation from part-time FF/EMT James Herzner. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – absent

Administrator/Public Safety Director – Mr. Harrison:

- Cemetery - updates – requested to table to gather additional information – everyone agreed.
- Update on 4414 Mason Morrow Milgrove Rd. – Presented Resolution 03-2026 to refer the complaint of an alleged unsafe or structurally defective building for investigation and to schedule an administrative hearing. Mrs. Ramsey made a motion to adopt resolution 03-2026 and schedule the administrative hearing on April 14th, 2026 at 7pm. Mr. Blanton second the motion. Upon call of the roll, the following result:

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – absent

- Presented request for salt order form WC Engineers office for 2026-2027. Mr. Blanton made a motion for Resolution 04-2026 authorizing contract with WC Engineers for purchase of 700 tons of road salt. Mrs. Ramsey second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey – yea Mr. Kilburn – absent

Zoning – Mike Yetter, Zoning Inspector reported:

- No new permits at this time
- A few lot splits being inquired
- Presented new zoning books
- Mrs. Ramsey asked Mr. Yetter to look into someone possibly living in a camper on 22/3 property
- 3632 Bramble Bush – Sending out violation letter regarding oversized truck parking on the road.

Guest: Gary Paynter, Lori Cook and Patrick & Lisa Campbell

Guest Comments:

- Mr. Paynter reported that street light is out on Ward Rd. Mr. Blanton said he will show Administrator Harrison how to report street light outages online and get it reported.

- Mrs. Cook asked the trustees to look at an area on Mason Morrow Millgrove Rd. by the Wellfields and Hallscreek. She said there is a bad drop off on the side of the road in that area – could use a guardrail. Mr. Blanton said that it is a Warren County Rd and he will report it to them.

- Mr. Campbell reported that Salem Rd need repairs in the dip before the stop sign and Lake Rd. Administrator Harrison said he will take a look at it and report back.

Trustee Heath Kilburn - absent

Trustee Ralph Blanton reported: Nothing at this time

Trustee Susan Ramsey reported:

- Received 2026 donation request from WC Drug Task Force. Mrs. Ramsey made a motion to donate $1,000.00 for 2026. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – absent

WC Drug Task Force would like to attend April 14th Meeting. We will have two hearings that meeting. She asked Fiscal Officer to see if they would like to re-schedule.

- Asked administrator Mr. Harrison if the cemetery is ready for Fred Oeder funeral. He reported it is.

- Received a call that a plow truck took down a mail box on Washington Way. He may get a call reporting it.

Cemetery updates: None at this time

Fiscal Business Vicky VonHolle, Fiscal Officer reported:

- Presented Financials - Reviewed and approval. Mrs. Ramsey made a motion to approve the financials as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – absent

Adjournment:

- With no further business to come before the board, Mrs. Ramsey made a motion to adjourn the meeting at 8:15pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea Mrs. Ramsey - yea Mr. Kilburn – absent