

**February 23, 2021**

**Salem Township Trustees - At the Salem Township Conference Room**

**Page 1 of 2**

The Salem Township Board of Trustees met on February 23, 2021 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

**Others present:** Greg Gatman, Theresa & Ron Paynter, Bob Stewart, Gary Mummert, Doug & Judy Keck, Robert Haines, Kevin Cozzen, Michele Toller, Nate Mullanne, Dett Hunter and Stan Williams and Elizabeth Dakin from WC Regional Planning

At this time Mrs. Ramsey introduced Elizabeth Dakin from WC Regional Planning. She is here tonight to present the Zoning Code proposed updates to Articles 1 & 2. Ms. Dakin talked us through a slide presentation explaining the process and what would be the next steps. After the presentation, Mr. Yetter suggested that we schedule a date in the near future that we can host an in person, public meeting to move forward with this. He suggested warmer weather so we could possibly use the Fire house open bay for better Social Distancing. Mrs. Ramsey agreed saying we would have better participation in person than if we tried to hold it as a Zoom conference call. Mr. Stan Williams agrees with Mrs. Ramsey. He also suggests that we do a postcard mailing to all Salem Township residents to make them aware of the public meeting. Mr. Yetter will get pricing a postcard mailing and report back to the board. Mrs. Ramsey thanked WC Regional Planning for coming and their presentation.

**Meeting Minutes:**

The trustees read the minutes from the February 9, 2021 meeting. Mr. Kilburn made a motion to approve the minutes. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – absent                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Fire Department: Fire Chief Harrison**

- Presented the resignation of Books. Mr. Kilburn made a motion to accept the resignation of Books. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – absent                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Informed the trustees that one of the heat pumps went out. Getting quotes to get it up running as soon as possible.
- Presented the Medicount (EMS Billing) 2020 Annual Report.
- Presented designs for the sign out front. Getting quotes for them. The sign will be purchased through Cares Act Funds that we received in 2020.
- Informed the trustees that the phone system upgrade is almost complete.
- Annual Fish Fry is tentatively scheduled for March 26 as a Drive-Thru. The restrictions due to COVID-19 are a lot to meet in just a short time and they keep changing. If we cannot do it – due to the restrictions, we will possible re-schedule later in the year.

**Zoning: Mr. Yetter reported:**

- Lisa & Christopher Gilton property located at 7551 Woodward Claypool Rd. have not presented a site plan or an application for conditional use as of today. He will follow up with them.
- 4099 Traude Ct. – Vehicle does have expired tags. He suggests that the person that complained to Mrs. Ramsey call the sheriff's office. It is out of our jurisdiction.
- 5094 Pinecrest Dr. He has taken pictures and will be sending them a letter this week.
- He spoke with the owners of the Morris property on St. Rt. 22/3 next to Papa's restaurant. They recently gave the property to the daughter and they plan to clean it up. They are going to reach out to him and give him their plan of action. He also spoke to legal counsel about the situation as well.
- Justin Gandee property on Salem Rd. update. The Prosecutors office is still working on it.

**January 12, 2021**

**Salem Township Trustees - At the Salem Township Conference Room**

**Page 2 of 2**

**Guest comments:** None

**Cemetery updates:** None

**Trustee Heath Kilburn reported:**

- Looked at Niches that have already been installed. Now he wants to look into the cost verses the possible revenue. Mrs. Ramsey agreed.
- Long time UPS driver of the area passed away this week. Maurice was a part of our community for a long time. He will be missed.
- We had two mailboxes taken down by plow drivers – they have been taken care of.

**Trustee Susan Ramsey reported:**

- Received letter from Warren County Sheriff Sims. Asking if we would like for him to come in person for the recap report for the 2020 year. Mr. Kilburn said yes, come in person. Mrs. Ramsey agreed. And she will let him know and get a date for the calendar.

**Fiscal Business: Mrs. VonHolle, Fiscal Officer:**

- Presented the trustees with bills that are ready for payment. Mr. Kilburn made a motion to approve to pay the bills as presented. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – absent                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- **Adjournment:** With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:52pm. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – absent                      Mrs. Ramsey – yea                      Mr. Kilburn – yea