

**July 27, 2021**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on July 27, 2021 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Trustee Heath Kilburn were present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

The trustees read the minutes from the July 13, 2021 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Fire Department: Fire Chief Harrison reported:**

- Proposed change to the Policy Manual - Currently a new full-time employee receives one year vacation (80 hours) and sick time (96 hours) after their first year of employment. Proposed change – new full-time employee to receive ½ of that time at six months and the balance at end of one year. . Mr. Blanton made a motion to approve the proposed change the policy manual for new full-time employees to receive 40 hours vacation and 48 sick time at six months employment and balance at the end of one year. Mrs. Ramsey seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Received two resignations - Volunteer Mack and Part-time Treat. Mr. Kilburn made a motion to approve the two resignations. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Purchased three new refrigerators – will receive 1 in 2 days and the other two in 3 months.
- Presented Monthly report for June 2021. Very busy month
- Sold the Tech truck for \$8,000.00. The buyer is coming this week to pick it up.

**Zoning: Zoning Inspector Mike Yetter presented:**

- Updates on violation letters:
  1. 5068 Salem Rd. – High Grass
  2. 5054 Salem Rd – High Grass
  3. 6307 Morrow Rosburg – High Grass
  4. 4994 Salem Rd. – No Violation at this time

**Guest present:** Several guests attended tonight’s meeting to participate in the Regional Planning Zoning Code Update session.

- Mr. Gatman did report that the street light is out at the intersection of Lake Rd. and Salem Rd. Mr. Blanton said he will report it

**Trustee Ralph Blanton reported:**

- Received several e-mails regarding the homeless camped out on Salem Rd. He talked with the WC Sheriffs office and they said that as long as it’s on private property there isn’t anything they can do about it. Mr. Blanton asked Mr. Yetter to see if there are any zoning violations to this matter that we can discuss at the next meeting.

**Trustee Heath Kilburn reported:**

- Follow up to his report on 5045 Rude Lane – Drug activity going on at that residence. He contacted the Owner who rents the property out and said that he knew nothing about it – but he will address the issue and report back to Mr. Kilburn.

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- There is a refrigerator in Halls Creek that needs removed. Mr. Blanton will send the road crew out to pick it up.
- Culvert on S. Waynesville Rd. needs replaced. Currently a 24" – needs replaced with a 48". Mr. Kilburn will get a quote. Also suggested we look at doing it now while the road is still closed.
- Need to get the road crew out with the arm mower to the hill at Gilmour Rd.

**Cemetery updates:**

**June/July 2021 Cemetery**

06/26/21	Grace Smith	Sec 4 Lot 278	2 <sup>nd</sup> from SW Corner	Vales
07/02/21	Debbie Schindler	Sec 5 Lot 60	Center Grave East – Ashes	Family
07/07/21	Ervin Barber	Sec 4 Lot 30	Northeast Corner – Ashes	Family
07/28/21	Johnny Helton	Sec 5 Lot 208	2 <sup>nd</sup> from NE Corner	

**Fiscal Business: Vicky VonHolle, Fiscal Officer**

- Presented the trustees with bills that are ready for payment. Mr. Kilburn made a motion to approve to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Informed the Trustees that the State two-year audit for 2019-2020 has started.

**At this time Mrs. Ramsey turned the meeting over to Warren County RPC Elizabeth Dakin and Stan Williams to go over the Zoning Code updates.**

**Adjournment:** With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 8:55pm. Mr. Blanton seconded the motion. Mrs. Ramsey thanked everyone for coming.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea