

**August 10, 2021**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on August 10, 2021 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Trustee Heath Kilburn were present. Mrs. Ramsey led all those present in the pledge to the flag.

**Meeting Minutes:**

The trustees read the minutes from the July 27, 2021 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

**Fire Department: Fire Chief Harrison reported:**

- Received Ohio Public Safety Grant in the amount of \$3,628.63 Plans to purchase EMS supplies with the funds. Mrs. Ramsey complimented Mr. Harrison for going after these grants. Everyone agreed.

- Hire two part-times employees: Levi Ethridge and Kendall Cunic Mr. Kilburn made a motion to approve the hiring of two part-time employees. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Remove Caleb Kelly. He did not make it through probation. Mr. Kilburn made a motion to remove Caleb Kelly. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Hire three full-time employees: Ryan McLaughlin, Trevor Porginski and Alex McKay – **IF** – they pass all of their qualification testing. Mrs. Ramsey made a motion to Hire three full-time employees: Ryan McLaughlin, Trevor Porginski and Alex McKay – **IF** – they pass all of their qualification testing. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

- Plan to apply for ARPA Grant (American Rescue Plan Act) Federal Funds that are available in the amount of \$382,027.11. Deadline of September 4, 2021. Plans for the majority of the funds is to replace the Medic Unit and add the UV Light which will help kill the virus. He plans to work with Fiscal Officer Vicky VonHolle to apply for the funds.

- Mrs. Ramsey asked for an update on where we are with the new LED Sign. He said that the electric has been ran and they are saying by the first of September.

**Zoning: Zoning Inspector Mike Yetter presented:**

- Updates on violation letters:
  1. 6164 ST RT 22/3 – High Grass has been taken care of - -no action needed.
  2. 6307 Morrow Rossburg - High Grass has been taken care of – no action needed.
  3. 4994 Salem Rd. – Need Motion for Township to mow Mr. Blanton Made a motion for the Township to mow the property at 4994 Salem Rd. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

4. 5054 Salem Rd. – Need Motion for Township to mow. Mr. Blanton Made a motion for the Township to mow the property at 5054 Salem Rd. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – yea

5. Gandee Property - Update – Court date is coming up.

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- Mr. Kilburn asked Mr. Yetter about the junk cars on the McQuitty Property. Mr. Yetter said that he has not sent him a violation for junk cars, only for the ORC Nuance Law for high grass. He does not believe that junk cars fall under that code. He will find out if it does. He is doing what he can – it is all a process. Mr. Kilburn said he knows that Mr. Yetter is very knowledgeable about the rules but he is frustrated with this process. He is going to look into the rules and laws and see if we are doing all that we can be doing.

**Guest present:** Several guests attended tonight’s meeting to participate in the Regional Planning Zoning Code Update session.

- Mr. Gatman did report that the street light is still out at the intersection of Lake Rd. and Salem Rd. Mr. Blanton said he will report it.
- Mr. Bob Stewart stated that he does not think the zoning issues that Mr. Kilburn was talking about has been addressed. He to, feels that our zoning has not done their job to get things done in a timely manner. Mrs. Ramsey said that she does feel like they have been addressing the issues – and it is all a process as Mr. Yetter has explained. When we have a property owner that does not cooperate when they are out of compliance – it takes more time to go through the process of the courts to get things done. Example the house that burnt down on 22/3. It took the Township two years to get that cleaned up. Mr. Yetter will follow up with legal council on the procedures again to confirm.

**Trustee Ralph Blanton reported:** Will call and report the light out on Salem /Lake Rd.

**Trustee Heath Kilburn reported:**

- Received sealed quote for Culvert replacement on S. Waynesville Rd. Mrs. Ramsey opened the sealed quote and read aloud the total price of \$9,000. Mrs. Ramsey made a motion to accept the quote of \$9,000.00 from Freeze Underground to replace the culvert on S. Waynesville Rd. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

- Reminded Mr. Blanton to have the road crew install the signage on Bennett Rd.
- Shannon Merman, a resident on Trovillo Rd. complained about the culvert backed up along his drive way. Mr. Blanton will get the road crew out there to take a look at it.
- Trovillo Rd. / Halls Creek – County replaced guard rail along Trovillo Rd. and Halls Creek. Very Thankful for them doing this.

**Cemetery updates:** None at this time.

**Fiscal Business:** Vicky VonHolle, Fiscal Officer

- Presented the trustees with bills that are ready for payment. Mr. Kilburn made a motion to approve to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**At this time Mrs. Ramsey turned the meeting over to Warren County RPC Elizabeth Dakin and Stan Williams to go over the Zoning Code updates.** During the discussion: Mrs. Ramsey made a motion to for the township to pay for postage to mail out informational letters to all CAUV property owners in the township. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Adjournment:** With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 9:25pm. Mr. Blanton seconded the motion. Mrs. Ramsey thanked everyone for coming.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea