

February 12, 2008

Minutes February 12, 2008 Meeting

The Salem Township Board of Trustees met February 12, 2008 in regular session at the Township Hall for the purpose of transacting the business of the Township. Chairman Dick Kilburn called the meeting to order at 7:00 P.M. with member Kirk Ramsey present. Due to the bad weather, Dick Dare was out on wrecker calls.

Others present were Fred LaFollette, Bill Harrison, Mike Kassalen, Ralph Blanton, Donald Lynch, David Opperman, Bob Glancy, Frank Schlake, John Cook and Kenny Gooch.

The minutes were read and posted in the township hall.

Cemetery Update

2/9/2008 Mabel Helton Sec 5 Lot 209 NW Corner

Architect Qualifications

John Cooke, an architect from Dayton who had brought his RFQ packet, asked the trustees how the process would be handled. Fred LaFollette told him that the fire department would go through them first, pick out the ones they were interested in and then the trustees would look through all of them and pick out their choices. Since eight copies were requested, they can all start on them before they have a work session to discuss them. There were 12 or 13 turned in. Wednesday, February 20 was chosen as the work session.

Resident Complaints

Kenny Gooch told the board he thought the Lynch property was making Roachester a junk yard. He also issued a complaint about all the junk on the Opperman property behind his property. Dick Kilburn told him that there was a current court case with Mr. Lynch and that would hopefully take care of the situation. Mike Kassalen will go look at the Opperman property to see what needs to be done there. Mr. Opperman was present and said he would work with the zoning inspector to clean it up. Then Mr. Gooch mentioned problems with the gun club that is located across the road from him. He said they are shooting on both Saturdays and Sundays at all hours. He stated he was not able to show his horses to prospective buyers because the shooting scares them. Kirk asked him what would make the situation better. Mr. Gooch said if there were set hours for shooting, he would be able to know when he could work with the horses. He was told there was nothing the township could legally do about the problem, but Kirk will talk to the gun club owner to see if a gentlemen's agreement could be worked out.

Zoning

Mike Kassalen reported there weren't any new zoning issues at this time.

Fire Department

Bill Harrison requested that the board approve the hiring of two part time fire department

employees, Todd Buzzard and Chris Kraft. He said they both have experience. Dick Kilburn made a motion to hire Todd Buzzard and Chris Kraft pending the results of physical exams and drug screenings. Kirk Ramsey seconded the motion.

Vote: Kilburn, yea Ramsey, yea

Bill then reported that John Moenster had accepted the full time captain's position and asked that the board approve his appointment. Kirk Ramsey made a motion to hire John Moenster effective with the next payroll in the position of Captain to take the place of James Carlson as the 3rd full time employee. Dick Kilburn seconded the motion.

Vote: Ramsey, yea Kilburn, yea

The annual service agreement with Medtronic for the life pacs was up for renewal and was signed by the chairman.

Bid Opening – Air Trailer

There were three bids received for the replacement air trailer that will be 90% funded by a grant.

Bids were as follows:

Ferno no bid – unable to meet specifications

Breathing Air Systems \$83,507

Foster Rescue Products \$90,766

Chief LaFollette stated they would go through each bid to see if all the specifications were met before awarding the contract.

Architects – Requests for Qualifications

The next item of business was to open the Requests for Qualifications from the architects interested in the Firehouse project.

The following architects submitted the requested information:

1. John Cooke Architects – Dayton, OH
2. R.P.Hughes Architects, Inc. – Dayton, OH
3. McCall Sharp Architecture, LTD - Springfield, OH
4. K4 Architecture LTD - Cincinnati, OH
5. McGill Smith Punshon, Inc - Cincinnati, OH
6. Architectural Resources Corp. – Dayton, OH
7. CDS Associates - Cincinnati, OH
8. Cole Russell + Architects - Cincinnati, OH
9. Architects Associated, Inc - Dayton, OH
10. Dennis R. Beatty - Middletown, OH
11. Michael Schuster Association - Cincinnati, OH
12. WDC Group - Xenia, OH
13. Wendel Associates - Cincinnati, OH

The eight copies will be given to the board and the fire department representatives to start going through them before the scheduled work session.

Resolution 08-0212 – Public Records Requirement Designees

The required attendance at a public records meeting was discussed. It was thought that for this year two trustees could be appointed the designees for the board and fiscal officer. Therefore, Dick Kilburn made a motion to pass Resolution 08-0212 appointing Kirk Ramsey and Dick Kilburn as designees for the township for attendance at a Public Records Seminar as required by the State of Ohio. They attended a three hour presentation by the State Auditor's Office at the Ohio Township winter conference on January 30th. Kirk Ramsey seconded the motion.

Vote: Kilburn, yea Ramsey, yea

Comprehensive Plan for Township

Kirk Ramsey brought up the matter of future planning for the township. He would like to look into getting help in putting together a comprehensive plan for the long term plan for growth in the township. He stated he would like to have someone who is qualified in this planning to attend a meeting.

Debbie gave the board the annual request from the Warren County Drug Task Force for a payment to the drug force for each township resident. No action was taken on this request.

Approval to pay bills

The fiscal officer presented checks # 6071 through #6114, 98003-98004 which totaled \$36,767.42

The board examined the bills that were presented for payment and Dick Kilburn made a motion to pay the bills as presented. Kirk Ramsey seconded the motion.

Vote: Kilburn, yea Ramsey, yea

Receipts

For this reporting period the fiscal officer deposited receipts in the amount of \$14,012.23. This amount included receipts #5978 through #5984.

With no further business to come before the board, Kirk Ramsey made a motion to adjourn the meeting at 7:50 P.M. Dick Kilburn seconded the motion.

Vote: Ramsey, yea Kilburn, yea