

April 22, 2008

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The Salem Township Board of Trustees met April 22, 2008 in regular session at the Township Hall for the purpose of transacting the business of the Township. Chairman Dick Kilburn called the meeting to order at 7:00 P.M. with members Kirk Ramsey and Dick Dare present.

Others present were Fred Lafollette, Mike Kassalen, Ralph Blanton, Donald Lynch, Mr. & Mrs. David Opperman, Bob Glancy, Bill Harrison, Lee Short and John Schuler.

The minutes were read and posted in the township hall.

Cemetery Update

4/9/08 J.B. Ward Sec 5 Lot 164 #2NW Corner

4/10/08 Jake Nichols Sec 4 Lot 4 Center West

4/11/08 Nova Childers Sec 5 Lot 4 #2 SW Corner

4/12/08 Wilda Jane Gibbs Sec 4 Lot 57 Center East

Ward Road Zoning Complaint

John Schuler, a resident of Ward Road, was present to discuss a letter he had received from the zoning inspector regarding the chickens, pigs and goats he has running loose on his property. He wanted to see what he could do to correct the problem and still keep the animals. He stated they were not pets, but were a food source for him. He has tied up the goats so they won't be in the road. Dick Kilburn told him since it was a zoning issue he would have to work it out with the zoning inspector.

In other zoning matters, Mike Kassalen reported he had issued one permit for this period. He also sent a letter to Mr. Spray on US 22 & 3 regarding his property. Dick Dare told the board that Mr. Spray had called him after receiving the letter and told him he was working on cleaning up the property. All the trustees were in agreement that the property has shown improvement since the letter was sent.

Summer Help

Fred reported that he had a few applications for summer help in the cemetery. He asked the board for approval to hire Lindsey Taylor at \$10.00 per hour as soon as the drug testing is completed. Dick Kilburn made a motion to hire Lindsey Taylor at \$10.00 per hour pending results of drug testing. Kirk Ramsey seconded the motion. Vote: Kilburn, yea Ramsey, yea Dare, yea

Kirk mentioned he thought the cemetery already looked better since Patty has come back to work.

Fire Dept/Roads

Fred brought up the matter of the crack sealing that was done last summer. He wants to have the company come look at Ray Court.

The scoring result from the second interviews of the architects was MSA 374 and WDC 285. They have asked McCall Sharp Architects to come to the meeting to discuss the project.

Bill told the board that Russell Kellum has resigned his Lieutenant position because he doesn't want to work a full time position anymore. He will still do part time and volunteer work. Also, the probationary period is up for Robert Edmonds. Bill said he has done well and they would like to give him a \$.60/per hour increase. Dick Kilburn made a motion to increase the pay of Robert Edmonds by \$.60 per hour effective with the next payroll. Kirk Ramsey seconded the motion.

Vote: Kilburn, yea Ramsey, yea Dare, yea

Bill then gave a report on the number of runs made this year and the billing amounts. For the 1st quarter they have billed over \$42,000 so far. He also talked about the website and suggested that they add a page to track the progress of the new building.

Fiscal Business

Transfer

Debbie requested the board approve a transfer of \$1,890.00 from the Fire Fund to the Debt Service Fund in order to pay the interest due on the Real Estate Acquisition Note. Dick Kilburn made a motion to pass Resolution 08-0422 to approve the transfer of \$1,890 from the Fire Fund to the Debt Service Fund for the purpose of paying interest due on the real estate acquisition note from Lebanon Citizens National Bank. Dick Dare seconded the motion.

Vote: Kilburn, yea Dare, yea Ramsey, yea

Establish Fund 14A for New Fire Levy Money

After a brief discussion regarding the proceeds from the fire department levy passed this fall, it was decided it would be a good thing to put it in a different fund than the Fire Fund in order to keep track of the amount being spent on the new firehouse. Therefore, Dick Dare made a motion to pass Resolution 08-0422A to establish Fund 14A as the fund to use to book the proceeds from the November, 2007 fire department levy for the purpose of tracking expenses. Dick Kilburn seconded the motion.

Vote: Dare, yea Kilburn, yea Ramsey, yea

Appropriation Modification

The fiscal officer requested the board approved the following appropriation modifications:

Increase 01-E-01 \$5,000 Decrease 01-A-25 \$5,000

And to increase the total appropriations by \$300,000.00 in the Fire Department Levy Fund due to the increase in revenue from the fire levy passed in November, 2007.

Dick Kilburn made a motion to pass Resolution 08-0422B to approve the changes to the FY2008 appropriations as requested by the fiscal officer. Kirk Ramsey seconded the

motion.

Vote: Kilburn, yea Ramsey, yea Dare, yea

Approval to pay bills

The fiscal officer presented checks # 6313 through #6389, 98010-98012 which totaled \$53,649.10

The board examined the bills that were presented for payment and Dick Dare made a motion to pay the bills as presented. Kirk Ramsey seconded the motion.

Vote: Dare, yea Ramsey, yea Kilburn, yea

Receipts

For this reporting period the fiscal officer deposited receipts in the amount of \$537,492.48.

This amount included receipts #6033 through #6063.

Hiring of Architect

The next item of business was the introduction of Steve Sharp and Ed McCall of McCall Sharp Architecture. Their firm received the highest scores in the interview process of the firms submitting bid packets for the new firehouse. They made a presentation of the estimated costs beyond what was bid and explained their services. After the project is in its eleventh month, they would do a walk through then to make sure everything is ok and if not make sure the contractor fixed the problem. Their fee is 8% of the cost of construction. The board discussed the possibility of going with a 7% fee. Mr. McCall explained that an 8% fixed fee could end of being less than a 7% actual fee. After discussing in detail the differences in these two fees, the board decided it would be better to go with the 8% fixed. Dick Dare made a motion to pass Resolution 08-0422C to hire the architect firm of McCall Sharp Architecture at a rate of 8% fixed on a construction cost of \$2,150,000 for the building of the new fire house pending approval of the Warren County Prosecutor's office. Dick Kilburn seconded the motion.

Vote: Dare, yea Kilburn ,yea Ramsey, yea

They told the trustee they would be ready to start work as soon as the trustees get the contract.

Bill Harrison will call the prosecutor's office to get a contract approved.

With no further business to come before the board, Dick Dare made a motion to adjourn the meeting at

8:25 P.M. Kirk Ramsey seconded the motion.

Vote: Dare, yea Ramsey, yea Kilburn, yea