

January 6, 2009 Minutes

The Salem Township Board of Trustees met January 6, 2009 in regular session at the Township Hall for the purpose of transacting the business of the Township. Chairman Dick Kilburn called the meeting to order at 7:00 P.M. with members Kirk Ramsey and Dick Dare present.

Others present were Fred Lafollette, Lee Short, Ralph Blanton, Bill Harrison, Mike Kassalen, Bruce McGary and Bob Glancy.

Mr. Kilburn turned the meeting over to the Fiscal Officer who opened the floor to nominations for the position of President/Chairman of the board. Dick Dare made a motion to elect Kirk Ramsey. Debbie asked if there were any other nominations. Being none, nominations were closed.

Vote: Dare, yea Kilburn, yea Ramsey, yea

The fiscal officer then turned the meeting over to the newly elected president who then opened the floor for nominations for vice chairman. Dick Kilburn nominated Dick Dare. There were no other nominations.

Vote: Kilburn, yea Ramsey, yea Dare, yea

The minutes were read and approved and were posted in the township hall.

Cemetery Update

12/29/2008 Beecher Howard Sec 4 Lot 322 Center West

Zoning

Mike Kassalen had no new zoning issues to bring before the board.

Lee Short brought up the matter of the Hopewell Estate development that Brisbane wants to put in at St.Rt. 123 and Waynesville Road. The site plan sent in was not in compliance as far as lot size goes. Lee met with the planning commission and learned that the developer has not met with the health department yet on the question of septic systems.

Fire Dept/Roads

The Fire Chief had no new business to discuss.

Bruce McGary – Lynch case

Assistant Prosecutor Bruce McGary reported to the board that the Lynch case was finally over as he did not appeal the last decision. He told the board their next step was to get quotes for the removal of the junk on the property. He had a few names of people the county health department has used. The township should get the names of those interested in doing the job and take them to the site and show them what needs to be removed. They can then give cost estimates. If it is more than \$25,000, it will have to be bid out. In the matter of the bus, since there is no title to it, they will have to cut it up. Mr. Lynch had 30 days to clean it up himself, but that 30 days has expired. He also said the sign will have to come down. The cost for this work will be put on his tax

bills. He explained to the board that they should notify Mr. Lynch when the date has been set for the interested parties to come inspect it. There will be a deputy escort for those attending. In the court order, there is a permanent injunction, so if the property is junked up again after the clean up, he would be considered in contempt. After it is decided who will do the job, Bruce will draft a contract stating specifically what is to be done, insurance requirements, and anything else that needs to be spelled out.

Line Fence Dispute

Kirk Ramsey brought up the matter of a pending fence dispute. The trustees discussed the issue and Dick Dare stated both parties plan on attending the meeting on January 27th. Mr. McGary told them that if it is a boundary line dispute, the trustees don't get involved. He said they could possibly need to have it surveyed. Also legally, if the fence doesn't enhance the value of the property, it doesn't have to be put up.

New Fire House Business

Ralph told the board he has contacted Brenda at Peck Shaffer Williams to start on the bonds. He will get options as to what kind of borrowing we can do.

Approval to pay bills

The fiscal officer presented checks # **7342 through #7386 which** totaled **\$28,802.28**. The board examined the bills that were presented for payment and Dick Dare made a motion to pay the bills as presented. Dick Kilburn seconded the motion.

Vote: Dare, yea Kilburn, yea Ramsey, yea

Receipts

For this reporting period the fiscal officer deposited receipts in the amount of **\$12,009.78**. This amount included receipts **#6282 through #6287**.

Fiscal Matters

Resolution 09-0106 – Approve General Operation Procedures

Kirk Ramsey made a motion to pass *Resolution 09-0106 to approve the following operation procedures for Fiscal Year 2009:*

1. *Set the dates and time for the meetings as the second and fourth Tuesdays at 7:00 PM*
2. *Pay the Trustees salaries out of the General Fund, Gas Fund and Road and Bridge Fund with the submission of time sheets to verify funds charged*
3. *Reimburse for mileage at the rate of \$.50 per mile or Federal Guidelines if less*
4. *Approve attendance at the OTA Conferences and the NATaT Conference*

Dick Dare seconded the motion. Vote: Ramsey, yea Dare, yea Kilburn, yea

Resolution 09-0106A – Approve continued Employment of Township Employees & Appoint Boards

Dick Dare made a motion to pass *Resolution 09-0106A to approve the continued employment of the current*

Township employees and to appoint the members of the Zoning Boards as follows:

Township Employees: Michael Gilbert, Greg Webb, Zoning Inspector Michael Kassalen, Assistant Zoning Inspector Richard Bierley
Fire Department: Chief Fred Lafollette, Assistant Chief William Harrison and all current part time and Volunteers. Chief's salary to be 30% to Administration and 70% to Fire Department; Harrison's salary to be charged 25% Fire Department and 75% EMS.
Appoint Zoning Board: Lee Short President, Alan Cornett, Rick Lovins, Mark Davis, John Leesemann and two alternates
Appoint Zoning Board of Appeals: Larry Newberry, Dave Hartman, Larry Tobler, Chris Fitzgerald and Rob Haines
Dick Kilburn seconded the motion. Vote: Dare, yea Kilburn, yea Ramsey, yea

Executive Session

At this time Dick Dare made a motion to adjourn into executive session for the purpose of discussion personnel matters pursuant to Ohio Revised Code. Dick Kilburn seconded the motion.

Vote: Dare, yea Kilburn, yea Ramsey, yea

At 8:40 P.M. Kirk Ramsey made a motion to adjourn out of Executive Session and return to the

Open Meeting with it noted that No Action Was Taken. Dick Dare seconded the motion.

Vote: Ramsey, yea Dare, yea Kilburn, yea

2009 Salaries

Kirk Ramsey made a motion to approve the following salaries for FY2009 to be effective with the next pay:

1. Increase Michael Gilbert and Greg Webb \$.55 per hour effective 1st pay in January
2. Increase Fred Lafollette and William Harrison 3%
3. Change Assistant Zoning Inspector to \$100 per month, no mileage
4. Add \$.50 to the top of the scale for the fire department part time paid

Dick Dare seconded the motion. Vote: Ramsey, yea Dare, yea Kilburn, yea

The fire department budget was then discussed. Ralph Blanton talked about the fact that they plan it yearly and each year take it several years into the future. Bill Harrison spoke on how they could keep the firemen they had since the pay is lower than at the larger stations. He also told the trustees he is trying to get a grant for the 24/7 personnel.

The fire department had a new volunteer, Jennifer Lister, to put on the roster. Kirk Ramsey made a motion to approve the hiring of Ms. Lister pending the outcome of drug testing and physical exam. Dick Dare seconded the motion. Vote: Ramsey, yea Dare, yea Kilburn, yea

With no further business to come

before the board, Dick Dare made a motion to adjourn the meeting at 9:10 P.M. Kirk Ramsey seconded the motion.

Vote: Dare, yea Ramsey, yea Kilburn, yea