

# Minutes November 25, 2014 Meeting

The Salem Township Board of Trustees met November 25, 2014 in regular session at the Salem Morrow Fire Station Conference Room for the purpose of transacting the business of the Township. President Heath Kilburn call the meeting to order at 7:00 P.M. with members Kirk Ramsey and Ralph Blanton present. Heath Kilburn asked Ron Stratton to lead all those present in the pledge to the flag. Mr. Kilburn thanked everyone for coming out.

Others present: Don Lynch, Mike Kassalen, Woodie Davis, Ron Stratton, Paul Kilburn, Matt Taylor and Fire Chief Fred LaFollette.

The minutes were read and approved and posted on the bulletin board.

## Cemetery Updates

11/24/14 Josh Howard Sec 4 Lot 233 Center East Vales FH

## Fire Department/Roads

Chief LaFollette reported on the risk management assessment done recently. He passed out copies of the report. This assessment is done by OTARMA to help with insurance costs. They recommended updating all personnel policies, job descriptions, SOPS/SOGS. There were several options discussed for ways to have these updates done.

The county engineer has sent out the letter for paving in 2015.

Ralph Blanton asked Fred for a list of all employees and their salaries in order to get started on end of year work.

Heath Kilburn asked about on-line training for the crew since the report recommended more training.

Don Lynch stated he never gets documentation that he asks for and that he should get everything in a timely manner. He asked for a copy of the video from the zoning change meeting. He then requested that he receive a copy of everything that the zoning inspector submits to the board and a copy of the video of all zoning meetings.

He stated he was against the adult game business that was attempting to start up in Roachester, then spoke on how zoning keeps business out of the township.

Don Lynch commented that zoning stops any kind of growth in the township.

Mike Kassalen, zoning inspector, had no permits to turn in for this 2 week period. He said he would like to give Don Lynch the copies he requested at the next meeting so there would be a notation in the minutes that it was done. He said there was not a video made of the zoning change meeting. He reported that Kevin Donahoe has requested to resign from the zoning commission and Mark Davis resigned as an alternate. He then gave Mr. Lynch copies that he requested.

Kassalen then told the board he had approached Matt Taylor to fill the open spot on the board. He is willing to serve. Ralph Blanton made a motion to accept the resignation of

Mark Davis as an alternate and Kevin Donahoe as a member of the Zoning Commission, and appoint Matt Taylor to fill that vacancy. Kirk Ramsey seconded the motion.

Vote: Mr. Blanton, yea      Mr. Ramsey, yea      Mr. Kilburn, yea

Ralph then asked Mike about the couch and other trash on the property in Roachester.

Mike said it had not been removed yet.

At this point, Don Lynch asked if Dave Hartman was on the zoning board as he had not been asked to attend any of the meetings.

Ron Stratton suggested that it would be easier for requesting copies if there was a specific form to fill out for this request.

Ralph Blanton reported there was a tree at the end of Carter Drive that possibly needed to be taken down. Heath Kilburn mentioned the tree in the cemetery that also needed attention.

Ralph then made a motion to have Flint come look at these trees to see if he can take them down. Kirk Ramsey seconded the motion.

Vote: Mr. Blanton, yea      Mr. Ramsey, yea      Mr. Kilburn, yea

#### Fiscal Business

The fiscal officer prepared checks #15312-15359, 91821-91836 which totaled 55,578.48.

The board examined the bills that were ready for payment and Ralph Blanton made a motion to pay the bills as presented. Kirk Ramsey seconded the motion.

Vote: Mr. Blanton, yea Mr. Ramsey, yea Mr. Kilburn, yea

NOTE: The correct amount of checks approved on 11/11/14 should have read \$352,265.70 with a total for the month being \$407,844.18.

For this reporting period the fiscal officer deposited receipts in the amount of \$39,068.71, which included receipts #8429 - #8453.

With no further business to come before the board, Kirk Ramsey made a motion to adjourn the meeting at 7:30 P.M. Ralph Blanton seconded the motion.

Vote: Mr. Ramsey, yea Mr. Blanton, yea Mr. Kilburn, yea