

# Minutes July 11, 2017 Meeting

The Salem Township Board of Trustees met July 11, 2017 in regular session at the Salem Morrow Fire Station Conference Room for the purpose of transacting the business of the Township. President Ralph Blanton called the meeting to order at 7:00 P.M. with member Heath Kilburn present. Susan Ramsey was absent. Mr. Blanton led all those present in the pledge to the flag.

Others present: Chief Harrison, Don Lynch, Frank and Mary Goodlander, Ruth Norton and Jim Yockey.

## Cemetery Updates

6/30/17 Cleo Kratzer Sec 4 Lot 192 #2 SE Corner Vale FH

7/10/17 Mabel Harrison Sec 5 Lot 32 #2 SE Corner Tufts FH

The trustees read the minutes and Heath Kilburn made a motion to approve the minutes from the June 27, 2017 meeting. Ralph Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea

Frank Goodlander, chairman of the ruling board of the Little Miami Food Pantry, was present to give the annual report on the pantry. He told the board he was retiring from the governing board of the pantry July 6, 2017. He reported that Paul Long would be the new chair person with Ruth Norton as the co-chair. He thanked the trustees for all their help over the years he had been involved with the food pantry. He said there are now seven (7) churches that send volunteers on a regular basis, and several more involved with funding the pantry. He again thanked the township for their support.

Zoning - no zoning report for this period.

## Fire Department

Chief Harrison had the renewal of the OTARMA Insurance. The total cost for the year will be \$35,009.00. Heath Kilburn made a motion to accept the OTARMA renewal, seconded by Ralph Blanton. Vote: Mr. Kilburn, yea Mr. Blanton, yea

Regarding the bullet proof vests the fire department wants to purchase, they have received two (2) quotes so far. The vests are needed as the Fire/EMS employees are sometimes put in dangerous situations during an emergency call.

Chief reported they had been awarded a \$4,000 EMS grant.

Chief Harrison then presented names he requested to be removed from the roster. Those employees being removed are: Zack Compton, Garrett Popovich and Ben Adams. Heath Kilburn made a motion to approve the removal of these employees from the active roster of the fire department. Ralph Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea

He then brought before the board information about an energy program that would save approximately 50% or more to the monthly Duke Energy bill by changing the bulbs used to the LED type.

He had quotes from three (3) companies with the lowest price received from Rocknoll Energy Systems at \$23,429.35 for indoor lighting and \$11,626.25 for outdoor lighting. He stated it would take four years to recoup the cost of the change, but then the savings would be around \$7,000 annually. Heath Kilburn made a motion to approve changing the current lighting at the Fire Station to LED lighting. Ralph Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea

Donald Lynch mentioned the process of choosing someone to do the mowing jobs and the cost to the township. He brought up zoning permits.

#### Fiscal Business

Debbie Harper, Fiscal Officer, presented the proposed budget for FY2018. The budget will be given to the Warren County Auditor for use at the Warren County Commissioners Budget Hearing to be held in August. Heath Kilburn made a motion to approve the Salem Township budget through Fiscal Year 2018. Ralph Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea

#### Other items:

Heath Kilburn brought up the purchase of a time clock for the township employees. Ralph Blanton is getting information on this.

Chief Harrison received notice that the bulletin board order is being processed.

Ralph Blanton mentioned that Jesse McKeehan had dropped off a drawing of the Dallasburg Road development which is still in discussion.

Mr. Blanton had also gone to look at the road work on Red Fox Trail that Mr. States of Gray Fox Trail had questioned.

Mr. Blanton presented a resolution from the Warren County Solid Waste Management District so that their plan and policy could be approved by the township. Heath Kilburn made a motion to pass Resolution 2017-0711 approving the Solid Waste Management Plan of the Warren County Solid Waste Management District. Mr. Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea

Heath Kilburn mentioned that Morrow Village is working on a community project to help residents get rid of used tires or other items. He would like to see the township do something like this in the future; perhaps collecting tires or old paint.

The Fiscal Officer had prepared checks #18429-18465, 92516-92526 which totaled \$132,608.87.

The board examined the bills that were ready for payment and Heath Kilburn made a motion to pay the bills as presented. Ralph Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea

For this reporting period the fiscal officer deposited receipts in the amount of \$3,330.54 which included receipts #9519 - #9523.

With no further business to come before the board Heath Kilburn made a motion to adjourn the meeting at 7:50 PM. Ralph Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea