

Salem Township Trustees

At the Salem Township Conference Room

December 26,

2018

The Salem Township Board of Trustees met on Wednesday, December 26, 2018, rather than Tuesday since it was Christmas, in regular session at the Salem Morrow Fire Station Conference Room for the purpose of transacting the business of the Township. President Ralph Blanton called the meeting to order at 7:00 P.M. with members Heath Kilburn and Susan Ramsey present. Mr. Blanton led all those present in the pledge to the flag.

Others present: Don Lynch, Greg Gatman, Bob Glancy and Mike Yetter

Cemetery Updates

12/28/18 Richard Walsh Sec 4 Lot 105 SW Corner Vales FH

The trustees read the minutes from the December 11, 2018 meeting and Susan Ramsey made a motion to approve these minutes. Ralph Blanton seconded the motion.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Mike Yetter, zoning inspector, reported on the December 5th meeting of the Board of Zoning Appeals. They elected Greg Gatman as the chairman and Bobbie Grice as vice chair. Michelle Toller was elected secretary. At this meeting they approved they acted on the zoning appeals request for a building in Morrow Meadows, which they approved. He has sent a notice out on the Lake Rd property and the property at 6195 E US 22-3. He sent a second notice on the property at 4610 Ward Rd.

Don Lynch asked about who was going to do the printing of the zoning handbooks and asked if any changes were in the works.

Ralph Blanton turned in a resignation from the fire department. Olivia Wolfe, who was on maternity leave, has resigned. Susan Ramsey made a motion to accept the resignation of Olivia Wolfe, seconded by Heath Kilburn.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Mr. Blanton gave updates from the county.

Mr. Blanton then brought up pay rates. He had contacted most of the Warren County Townships to see what they were paying their township employees. Mrs. Ramsey stated she would like to see the crew be more accountable. After a brief discussion, Heath Kilburn made a motion to approve a \$.50 per hour increase for Mike Gilbert and Greg Webb to be effective the 1st January pay. Susan Ramsey seconded the motion.

Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea

The board then discussed the salary for Chief Harrison. He is currently being paid \$78,000 per year. Ralph Blanton suggested a \$4,000 increase. After a brief discussion, Susan Ramsey made a motion to approve a \$3,000 increase to the chief's annual salary to be paid from the Fire Fund. Heath Kilburn seconded the motion.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Fiscal Business

The Fiscal Officer presented the following Temporary Appropriation for FY2019 to be approved:

Gen Fund	\$800,000	Motor Vehicle Fund	\$ 55,000
Gasoline Fund	\$400,612	Rd & Bridge Fund	\$300,000
Cemetery Fund	\$ 40,000	Cemetery Bequest Fund	\$ 700
Street Lighting	\$ 2,500	Fire Fund	\$500,000
Zoning Fund	\$ 3,000	Ambulance Fund	\$ 35,000
Permissive Fund	\$ 200,000		

Total Temporary Appropriation \$2,336,812.

Mrs. Ramsey made a motion to approve the Temporary Appropriation to provide for the current expenses and other expenditures of the Board of Trustees during the Fiscal Year 2019; motion seconded by Mr. Kilburn.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

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The following appropriation modifications were presented by the Fiscal Officer:

Increase 10A01	\$35,000	Decrease 10A06	\$35,000
Increase 10A02	\$ 2,000	Decrease 10A06	\$ 2,000
Increase 10A03`	\$ 6,500	Decrease 10A06	\$ 6,500
Increase 1A15	\$3,410	Decrease 1A25	\$3,410

Susan Ramsey made a motion to approve the Appropriation Modifications as listed; seconded by Heath Kilburn.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Next Ms. Harper asked the Trustees to set the time and day of the meetings for 2019 Susan Ramsey made a motion to keep the time and day of the meetings as they are: 2nd & 4th Tuesday at 7:00 PM. Seconded by Heath Kilburn Vote: all ayes

The trustees were asked how they wanted to receive their salary; Susan Ramsey made a motion to have the trustees' salaries paid on a monthly basis; seconded by Heath Kilburn. Vote: all ayes

Ms. Harper requested the Trustees approve the payment of some invoices off cycle with payroll if needed, because of due dates coming before the next meeting. Susan Ramsey made a motion to approve this payment as necessary; seconded by Heath Kilburn. Vote: all ayes

Ms. Harper then presented the new quote from Care Works Comp for 2019 and asked the board if they wanted to stay with their Group Rating Program. Heath Kilburn made a motion to stay with the Group Rating Program offered by CareWorksComp; seconded by Susan Ramsey. Vote: all ayes

The Fiscal Officer had prepared checks #20314-20392, 92893-92911 which totaled **\$139,410.85**.

The board examined the bills that were ready for payment and Heath Kilburn made a motion to pay the bills as presented. Susan Ramsey seconded the motion.

Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea

For this reporting period the fiscal officer deposited receipts in the amount of **\$32,109.88** which included receipts #10094- #10117.

With no further business to come before the board, Susan Ramsey made a motion to adjourn the meeting at 7:30 P.M. Mr. Kilburn seconded the motion.

Vote: Mrs. Ramsey, yea Mr. Kilburn Mr. Blanton, yea

Ralph Blanton, Chairman

Deborah Harper, Fiscal Officer

Heath Kilburn

Susan Ramsey