

Salem Township Trustees

At the Salem Township Conference Room

February 12,

2019

The Salem Township Board of Trustees met February 12, 2019 in regular session at the Salem Morrow Fire Station Conference Room for the purpose of transacting the business of the Township. President Ralph Blanton called the meeting to order at 7:00 P.M. with members Heath Kilburn and Susan Ramsey present. Mr. Blanton led all those present in the pledge to the flag.

Others present: Don Lynch, Greg Gatman, Bob Glancy, Gary Painter, William Temple, Courtney Temple and Rob Smith

Cemetery Updates

1/29/19	Rita Combs	Sec 5 Lot 74 #2 SE Corner	Tufts Schildmeyer FH
2/12/19	Jackie Goins Lilley	Sec 4 Lot 106 #2 SW Corner	Edgington FH

The trustees read the minutes from the January 8, 2019 meeting and Susan Ramsey made a motion to approve these minutes. Heath Kilburn seconded the motion.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Rob States, a resident on Grey Fox Tr. in the Lakeside Park development, reported drainage issues in the area around his residence.

Courtney Temple was present as part of the requirements to apply for the Warren County Township Association's annual scholarship.

Gary Painter asked about the township's meeting agendas and meeting dates. He also asked about the increase in his water bill, but was informed that the bill comes from the Village of Morrow.

Regarding the work to be done on Gheils Carroll Road, Mr. Blanton reported that only one bid was received. It was from Freeze Underground in the amount of \$26,350. He checked with the prosecutor's office and was told it would be ok to accept the bid even though it was the only one. Heath Kilburn made a motion to accept the bid from Freeze Underground in the amount of \$26,350 for the culvert and road repair on Gheils Carroll Road; motion was seconded by Susan Ramsey. Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea Mr. Blanton added that Jeff Freeze had done a job for the township a few years ago, and the work was excellent.

Mr. Blanton brought up the fact that townships are now required to have an approved Credit Card Policy. He submitted a policy that was prepared by the Warren County Prosecutor's office. The township currently has 3 credit cards; one for the Fiscal Office, one for Trustees and one for the Fire Department.

Mr. Kilburn made a motion to pass **Resolution 2019-0212A** to update the Credit Card Policy for Salem Township. Mrs. Ramsey seconded the motion.

Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea

Mr. Kilburn then mad a motion to pass **Resolution 2019-0212B** to name Ralph Blanton, Deborah Harper and William Harrison as authorized users of the Township Credit Cards.

Mrs. Ramsey seconded the motion.

Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea

The county sent out notice that they were putting together the salt bid for the winter of 2019-2020. Susan Ramsey made a motion that the township should take part in the county salt purchase with 300 tons being the amount to purchase. Heath Kilburn seconded the motion.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

The county is also working on the summer paving projects. Ralph Blanton mentioned the Gheils Carroll hill, but the township needs to wait to see what the final cost of the culvert project will be before a commitment for this year's paving is made. It was mentioned that the township could do some chip sealing this year with the crew and renting the machine as was done last year.

Heath Kilburn mentioned the pot holes on Lake and Salem Roads. The crew has been out checking the roads for pot holes.

Mr. Kilburn also stated he thought the crew should be more proactive as far as checking culverts so they can be fixed before they become a bigger job.

Gheils Carroll road is washing out on the right hand side and the culverts are all plugged.

Susan Ramsey mentioned that maybe there is a need for another full time employee to help get some of these jobs done.

It was mentioned that there are junk cars at Ward Road and also on St Rt 123. These need to be moved.

There was no zoning updates for this meeting.

Chief Harrison had surgery on his shoulder and will be off full time duty for 2-3 months.

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Ralph Blanton reported that two of the full time fire fighters have taken positions at Deerfield Township Fire Department. February 22, 2019 will be the last day worked by Lt. Matthew Voke and FF Ryan Tucker.

The Warren County Drug Task Force had submitted their annual request for funding. Susan Ramsey made a motion to not submit funds this year; seconded by Heath Kilburn.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Fiscal Business

Debbie Harper submitted the FY2019 Permanent Appropriation for approval as follows:

General Fund	1,024,015.77	Motor Vehicle Fund	81,636.09
Gasoline Fund	552,750.27	Road & Bridge Fund	447,734.12
Cemetery Fund	119,085.12	Cemetery Bequest Fund	2,835.34
Street Lighting Fund	7,535.21	Fire Department Fund	2,018,114.41
Zoning Fund	8,085.12	Ambulance Fund	217,932.78
Bond Retirement Fund	139,255.00	MV Permissive Fund	337,460.50
Total for 2019	\$4,956,439.73		

Susan Ramsey made a motion to pass *Resolution 2019-0212C to approve the Permanent Appropriation as certified by the Warren County Auditor*. Motion seconded by Heath Kilburn

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Ms. Harper reported she had checked into what would need to be done to get the accounting program changed over to the UAN. There will be forms to fill out and then they will contact the township. There will be 1-2 days of training required. Heath Kilburn made a motion to proceed with moving the township accounting to the UAN program; seconded by Susan Ramsey.

Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea

The Fiscal Officer had prepared checks #20493-20545, 92932-92937 which totaled \$65,561.53.

The board examined the bills that were ready for payment and Heath Kilburn made a motion to pay the bills as presented. Susan Ramsey seconded the motion.

Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea

For this reporting period the fiscal officer deposited receipts in the amount of \$7,967.48 which included receipts #10142- #10144.

The township needed to appoint a representative to serve on the Warren County Regional Planning Board. Mike Yetter, the zoning inspector, serves as the representative and Heath Kilburn made a motion to appoint Susan Ramsey as the alternate member. Ralph Blanton seconded the motion.

Vote: Mr. Kilburn, yea Mr. Blanton, yea

Don Lynch mentioned digitizing the minutes and had questions about the cancelled January meeting.

With no further business to come before the board, Heath Kilburn made a motion to adjourn the meeting at 7:45 P.M. Susan Ramsey seconded the motion.

Vote: Mr. Kilburn, yea Mrs. Ramsey, yea Mr. Blanton, yea

Ralph Blanton, Chairman

Deborah Harper, Fiscal Officer

Heath Kilburn

Susan Ramsey