

Salem Township Trustees

At the Salem Township Conference Room

March 24,

2020

The Salem Township Board of Trustees met March 24, 2020 in regular session at the Salem Morrow Fire Station Conference Room for the purpose of transacting the business of the Township. President Susan Ramsey called the meeting to order at 7:00 P.M. with board members Ralph Blanton and Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

Others present: Due to the corona19virus this meeting was closed to the public but was streamed on the website.

Cemetery Updates – there were no changes to the cemetery records for this period

The trustees read the minutes from the March 10, 2020 meeting and Ralph Blanton made a motion to approve these minutes. Heath Kilburn seconded the motion.

Vote Mr. Blanton yea Mr. Kilburn, yea Mrs. Ramsey, yea

Fire Department

Chief Harrison reported that due to the COVID10 virus, the firehouse is in lockdown. They have changed the way they respond to calls. They are using “GO TO MEETING” to keep in touch with all the Warren County fire chiefs daily.

There were two structure fires this past two weeks and a large fire they sent support to in Blanchester. They also sent aid to the plane crash that took place in Harlan Township.

Chief reported he is keeping track of the day to day expense caused by the virus because some of it may be reimbursed.

Heath Kilburn issued condolences for the recent loss of an officer of the Springdale Police Dept.

Ralph Blanton thanked Chief Harrison and Mike Belanger for setting up the “Go To Meeting” for this evening’s meeting to be broadcast.

Mr. Blanton then made a motion to cancel the April 14, 2020 meeting and plan on meeting on April 28th and pay any bills as needed with the payroll on April 8th. Heath Kilburn seconded the motion.

Vote: Mr. Blanton yea Mr. Kilburn, yea Mrs. Ramsey, yea

Ralph Blanton made a motion to send out bid requests for the concrete structure needed on Achterman Road. Heath Kilburn seconded the motion. Motion not approved.

The culvert needs replaced in front of 6542 Achterman and the junction box needs to be rebuilt, and pipe needs to be run into the homeowners yard. There was then discussion about putting it out to Freeze Company and not bid it out. Mr. Blanton made a new motion to contact Freeze Underground to get a price on this work. Heath Kilburn seconded the motion.

Vote: Mr. Blanton, yea Mr. Kilburn, yea Mrs. Ramsey, yea

Update on Work Hours: It was discussed that Warren County is sending their workers home with trucks and being on call as needed. Turtlecreek Township is also doing this and Massie Twp has their crew on call. Union Twp has their men furloughed with pay.

Ralph stated that Greg and Mike are both concerned about the virus so they were going to take off as vacation or sick leave for the rest of this week. It was mentioned that maybe they could send one truck to the cemetery and one to the garage starting on Monday. Greg has agreed to come in on Monday. Mrs. Ramsey said she was ok if Mike was too concerned and he wanted to continue being off using sick leave or vacation. Ralph Blanton made a motion to approve the crew take off the rest of the week and use sick leave. Heath Kilburn seconded the motion. Vote: all yes

Mike Yetter had talked to the owner of the burned out house in Roachester and they hoped to get out this week to work on it.

The crew has been working on repacing a culvert and ditching at 7141 Ghiels Carroll Road.

Mr. Kilburn brought up the matter of a large tree on McIntire Road near Ludlum. It needs to be taken down before it falls on the road.

Susan Ramsey asked if an acre and a quarter can be a building lot. Ralph Blanton stated that as long as it was an existing lot and the health department approved it, that it would be ok to build there.

Retirement of Fiscal Officer

At this time Susan Ramsey presented a plaque to Debbie Harper for her 24 years of service as the Fiscal Officer of Salem Township. Ms. Harper thanked the trustees and stated she had enjoyed her time working for the township. She will miss everyone.

Salem Township Trustees

At the Salem Township Conference Room

March 24,

2020

Ralph Blanton then made a motion to hire Debbie to help the new fiscal officer with the payroll as long as necessary. Heath Kilburn seconded the motion. Vote: all yes

There was a discussion concerning the logistics of moving the office from Debbie's home to the township office in the Fire House.

Susan Ramsey then asked Vicki Vaught, the newly elected Fiscal Officer to come forward to take the oath of office and be sworn in as the Salem Township Fiscal Officer for the period April 1, 2020 thru March 31, 2024.

Fiscal Business

Ms. Harper, Fiscal Officer, had prepared checks #22033-22043, 93238-93250, 37-2020-40-2020. The board examined the bills that were ready for payment and Ralph Blanton made a motion to pay the bills as presented. Heath Kilburn, seconded the motion.

Vote: Mr. Blanton, yea Mr. Kilburn, yea Mrs. Ramsey, yea

For this reporting period the fiscal officer deposited receipts in the amount of **26,622.57 which included receipts #71-2020 thru 85-2020.**

With no further business to come before the board, Susan Ramsey made a motion to adjourn the meeting at 7:30 PM. Heath Kilburn seconded the motion.

Vote: Mrs. Ramsey, yea Mr. Kilburn, yea Mr. Blanton, yea

Susan Ramsey, Chairman

Deborah Harper, Fiscal Officer

Heath Kilburn

Ralph Blanton